

WORK SESSION
SATURDAY, JANUARY 27, 2007
9:00 a.m. to 12:00p.m.

THE VILLAGE OF DEXTER
VILLAGE COUNCIL

Dexter Senior Center, 7720 Dexter Ann Arbor Road

- 1) Review Council Rules 30 Minutes
- 2) Review and update Resolution of Organization Matters
 a. Engineering Consultants
 b. Attorney 30 Minutes
- 3) Goals and Objectives- Review and start developing goals for 2007/08 30 Minutes
- 4) General Topics:
 - Newsletter 2x's per year, we struggle to fill a newsletter 4x's. April/October time period for newsletter.
 - Discuss setting up restricted fund to pre-fund future retiree health care liability GASB requirement called Other Postemployment Benefits or OPEB
 - Discuss setting up restricted funding to cover future unfunded MERS liability.
 - Discuss MERS Benefit Program E or another method of providing an increase benefit for retirees.30 Minutes
- 5) Define Scope of Facilities Needs and determine next steps.
 - Review NOI to Bond approved for \$2.8m
 - Review 1st Bond Series \$1.7m
 - Bridge/Underpass/Dam Removal30 Minutes
- 6) Review Audit and DDA recommendation. 30 Minutes
 Bring your audit report

This is a Special Council work session meeting; action will NOT be taken.

"This meeting is open to all members of the public under Michigan Open Meetings Act"

DEXTER VILLAGE COUNCIL RULES

Adopted: April 1986
 Amended: August 24, 1987
 Amended: September 14, 1987
 Amended: March 26, 1991
 Amended: September 23, 1991
 Amended: April 13, 1992
 Amended: June 8, 1992
 Amended: September 28, 1992

Amended: May 12, 2003
 Amended: October 27, 2003
 Amended: April 12, 2004
 Amended: May 9, 2005

RULE 1: MEETING OF THE COUNCIL

All meetings, regular and special, of the Council shall be held in Dexter Senior Center, 7720 Dexter Ann Arbor Road. However, any meeting of the Council can be adjourned to another location in order to accommodate the public.

The Council shall hold its regular meetings on the second and fourth Mondays of each month at 7:30 p.m.

Whenever a regular meeting falls on a legal holiday or Election Day it shall be held on the following day (Tuesday) at 7:30 P.M., or as determined by Council with adequate public notice.

RULE 2: REGULAR MEETING AGENDA

2.1 Preparation of agenda and materials

The Village Manager and Village President shall prepare the agenda of business for regularly scheduled council meetings. Any Council Member or representative of committees, boards or commissions desiring to place a matter on the agenda shall notify the Village Manager and/or the Village President of such items by 5 p.m. on the Tuesday preceding the next meeting. Items that are not received by the stated deadline shall not be considered by the Council except upon the unanimous consent of the members present.

2.2 Distribution of agenda and materials

Upon completion of the agenda the Village Manager and/or other responsible administrative officer or employee at the Village office, shall distribute the agenda and support materials on Thursday prior to the Monday meeting. The Village Manager and/or other responsible administrative officer or employee or designee at the Village office may distribute such material by mail, email or personal delivery.

2.3 Order of Business

The Village Manager in accordance with the following shall prepare an agenda for each Council Meeting:

A CALL TO ORDER / PLEDGE OF ALLIGENCE

B ROLL CALL OF TRUSTEES

C APPROVAL OF THE MINUTES

D PRE-ARRANGED PARTICIPATION

Pre-arranged participation will be limited to those who notify the Village office before 5:00 p.m. Tuesday preceding the meeting, stating their name, intent and time requirements. (10-minute limit)

E APPROVAL OF AGENDA

F PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the Hearing.

G NON-ARRANGED PARTICIPATION

DEXTER VILLAGE COUNCIL RULES

Non-arranged participation will include those not listed on the printed agenda that wish to speak. A time limit of 5 minutes will apply. A notation will appear on the agenda. The Village President, at his discretion, may call on members of the audience to speak at any time, or respond to their concerns.

H COMMUNICATIONS SPOKEN or WRITTEN

I REPORTS "As Scheduled"

1 VILLAGE STAFF AND DEPARTMENTS - Written & Oral Reports

- a Village Manager
- b. Exofficio representatives of Planning and Parks Commission - monthly
- c. Community Development Manager – Minimum Quarterly, or as circumstances require
- d Sheriff Department – Minimum Quarterly, or as circumstances require
- e. Finance Officer/Treasurer – Minimum Quarterly, or as circumstances require
- f. Department of Public Services – Minimum Quarterly, or as circumstances require

2. BOARDS AND COMMISSIONS – Written & Oral Reports

Minimum twice per year, on a pre-arranged schedule as created by the Village Manager each year

- a Downtown Development Authority (DDA)
- b. Planning Commission
- c. Parks Commission
- d. Library Board
- e. Dexter Area Fire Board (DAFD)
- f Local Development Finance Authority (LDFA)
- g. Huron River Watershed Council (HRWC)

3. SUB COMMITTEES – Reports from active committees, oral or written.

4 VILLAGE PRESIDENT REPORT

J CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of Budget and Financial Matters will be covered as a standing item on the Presidents Report, as needed under the Village Manager's report or during a quarterly Financial Report by the Treasurer. Items under Consent Agenda are considered routine by the Village Council and will be enacted in one motion. There will no separate discussion of these items, unless a Council Member so requests, in which event, the items will be removed from Consent Agenda and added to the regular agenda at the end of Old or New Business.

K OLD BUSINESS

This portion of the agenda is for action items tabled or postponed from a prior meeting.

L NEW BUSINESS

DEXTER VILLAGE COUNCIL RULES

This portion of the agenda is for consideration of action items as well as discussion of items not previously tabled or postponed by Council.

M COUNCIL COMMENTS

This portion of the agenda is intended to provide elected officials an opportunity to share comments that benefit the Board as well as the community. These will not be actionable items, except that issues may be referred to committee or placed on an upcoming agenda.

N NON-ARRANGED PARTICIPATION

Non-arranged participation will include those not listed on the printed agenda that wish to speak. A time limit of 5 minutes will apply. A notation will appear on the agenda. The Village President, at his discretion, may call on members of the audience to speak at any time, or respond to their concerns.

O ADJOURNMENT

RULE 3: RECORD OF MEETINGS:

3.1 Recording responsibility

The Clerk shall be responsible for recording the official minutes of each meeting of the Council. The minutes shall include all the action of the Council with respect to motions. The record shall include the names of the mover and seconded and the vote of the Council. The record shall also state whether the vote was by voice or by roll call, and when by roll call, the record shall show the "yes", "no" and abstention for each member. The Clerk shall be responsible for recording a written summary of comments made by members of the public. The Village Manager shall maintain copies of minutes, resolutions and ordinances or other matters acted upon by the Council.

3.2 Requests for remarks to be included

Any member of the Council may request to have his or her comments printed as part of the record. If there are no objections by any members of Council, the comments may be included. If there is an objection to such printing of the comments, the Council shall decide the matter by majority vote. Such comments to be included, as part of the official record shall be provided in writing by the member or transcribed exactly by the Clerk.

3.3 Public access to meeting records

The Village Manager shall make available to members of the public the records and minutes of official meetings in accordance with the Freedom of Information Act. Minutes prepared by the Clerk, but not approved by the body shall be available for public inspection not more than 8 business days following the meeting or less. Minutes approved by the body shall be available within 5 business days from the date of the meeting at which they were approved. The Village Manager shall promptly post approved minutes to the Village website and send copies of minutes to persons who have requested them.

3.4 Publication of minutes

The Village Manager shall be responsible for posting minutes as established by Council by Resolution.

DEXTER VILLAGE COUNCIL RULES

RULE 4: BEHAVIOR OF COUNCIL MEMBERS

The President or any Trustee may request a roll call of the Council, and the Clerk shall note the names of absentees. The Council shall take such action, as it deems appropriate to reprimand Council members absent without reasonable excuse.

The Council shall determine if the behavior of any of its members, or any Village Official present at the meeting, is interfering with Council business. Upon concurrence of 2/3 of Council any member or official shall be excused from the Council meeting.

RULE 5: VOTING

All votes of the Council shall be by roll call, except adjournment. The Village President shall be the last to vote on all roll call votes, and all other trustees shall vote in random order. All Trustees shall vote on all matters before the Council, unless a Trustee has a financial interest in any matter before the Council, in which case the Trustee shall not vote on the matter (Abstain).

RULE 6: CONDUCT OF DISCUSSION – DEBATE

During Council discussion and debate, no trustee shall speak until recognized by the President. Discussion and debate must be addressed to the President not other trustees or public. A trustee shall confine their comments to the question at hand and avoid personalities and or character insult. Each trustee shall speak no more than two times on a given question and for no longer than five minutes each time, unless the Trustees give unanimous consent. Debate will be limited to voting members of Council and those participants recognized by the Village President.

Conduct Norms

- Be prepared for the meeting and contact the Manager to get questions answered prior to the meeting, when possible.
- Listen to one another
- Debate issues not persons
- Respect one another's views in spite of differences in opinion
- Respect the fact that we will not always agree on issues; indeed, the diversity of views and perspective may strengthen the decision-making process
- Members must abide by the decision of the Council once a decision has been made
- Resist the temptation, when you disagree with a decision, to try and undermine the decision; continuing concerns about a decision should be expressed privately.

RULE 7: PUBLIC HEARINGS

Any citizen may address Council at a Public Hearing. The citizen must give their name and address to be recorded by the Village Clerk. The citizen must limit their presentation to five minutes. Any citizen representing a bona fide group may speak for ten minutes.

RULE 8: RIGHT TO DELAY CERTAIN PROCEEDINGS

No resolution or proceeding of the Council imposing taxes or assessments or requiring the payment, expenditure of money or property, or creating a debt or liability, shall be allowed at the same meeting at which it is introduced, if objection be made by one member, unless by a two-thirds vote of the members present. Two-thirds = or 7 members present 5 votes, 6 members present 4 votes, 5 members present 4 votes. Any motion to adjourn shall always be in order, except when the last preceding business was a motion to adjourn. A motion to adjourn and motions to lie on the table and to limit debate shall be decided without debate.

DEXTER VILLAGE COUNCIL RULES

RULE 9: ORDER OF MOTIONS DURING DEBATE

When any question is under debate, no motion shall be received but the following, and they shall have precedence in the order listed below:

MOTION TO ADJOURN
 MOTION TO LAY ON TABLE
 MOTION TO LIMIT DEBATE
 MOTION TO POSTPONE TO A CERTAIN DAY
 MOTION TO REFER TO COMMITTEE
 MOTION TO AMEND
 MAIN MOTION

RULE 10: MOTION TO LIMIT DEBATE

At any time during a discussion or debate of a question, a Trustee may move to limit debate. This motion after receiving the affirmative votes of at least two-thirds of the Trustees present, (Two-thirds = or 7 members present 5 votes, 6 members present 4 votes, 5 members present 4 votes.) will have the effect of limiting any member to speak for not more than one additional five-minute period on the basic question, provided that member has not spoken twice, in which case they may not speak again. This motion, upon being made and supported shall not be debated.

RULE 11: RECONSIDERATION OF QUESTION

When a question has been taken it shall be in order for any member voting with the prevailing side to move a reconsideration thereof at the same or next regular meeting, but no question shall be considered a third time.

RULE 12: ALTERING AND AMENDING COUNCIL RULES

Council rules shall be reviewed within 90 days following the regular village election at a Council Work Session. Council rules may be altered or amended by a vote of a majority of the members, if notice of the proposed change shall have been given at a preceding meeting of the Council, and a written copy of the proposed change has been distributed to all members.

RULE 13: CITIZENS ADDRESSING COUNCIL DURING COUNCIL MEETINGS

Any citizen addressing Council at the appropriate portion of the agenda shall limit their comment time to five minutes, unless speaking for a bona fide group, in which case ten minutes shall be allowed.

RULE 14: TAPING OF COUNCIL MEETINGS

Any citizen may tape a Council meeting by audio or video machines. All recording equipment or personnel shall be positioned behind the last row of the audience chairs in such a manner as not to interfere with the audience's view.

RULE 15: ABSENCE OF RULES

In the absence of a Council rule, Robert's Rules of Order will prevail. An abbreviated version of Robert's Rules shall be made part of this document.

RULE 16: WAIVING COUNCIL RULES -SUSPEND RULES

Any Council rule shall be waived by a simple majority of the Council members present. (7 members present 4 votes, 6 members present 4 votes, and 5 members present 3 votes)

DEXTER VILLAGE COUNCIL RULES

RULE 17: BOARDS & COMMISSIONS

Council members may serve as regular members of Village Boards and Commissions. The Village President shall appoint within 90 days following the regular village election trustees to serve on Boards and Commission. Commissions will include, but not be limited to the following:

Planning Commission
Zoning Board of Appeals
Parks Commission
Dexter Area Fire Department

Appointments: The Village President shall make appointments to all Boards and Commissions upon confirmation by Village Council. Appointment recommendations will be affirmed by a majority of Council (Requires 4 votes to affirm an appointment)

To avoid issues of incompatible offices or legal liability, other than the appointments under this section, the Village President and Trustees will not be permitted to serve Boards and Commissions as paid staff or contracted employees. See GLV 64.21 for further clarification.

RULE 18: FILLING VACANCY ON COUNCIL

When the position of trustee becomes vacant for any reason, the following process shall be followed and the position shall be filled as quickly as possible.

- 1) Officially vacate the trustee position if required.
- 2.) Provide adequate notification to the public regarding the open position through the village newsletter, a newspaper, the Internet, or any other means deemed appropriate.
- 3.) The applicant will write a letter of intent or fill out an application within (2) weeks of the public notice.
- 4.) At the next council meeting the President will announce all the applicants and provide copies of applications or letters of intent.
- 5) The President makes the first nomination and any council member can also make one nomination if they choose.
- 6) The nominees are then voted on in the same order in which they were nominated.
- 7) When one nominee receives 4 votes, the affirmation of nominees is then closed and that nominee is then appointed and sworn into office.
- 8.) If in the event no nominee receives 4 votes, each nominee is allowed to confirm their intent to fill the open council seat and the nomination process begins again at step 5.

RULE 19: AUTHORIZATION FOR CONTACTING THE VILLAGE ATTORNEY

The following officials (by title) are authorized to contact the Village Attorney regarding municipal matters:

Village President
Village Manager

DRAFT-2007
RESOLUTION FOR THE PURPOSE OF
ESTABLISHING ORGANIZATIONAL MATTERS
FOR THE VILLAGE OF DEXTER

At a regular meeting of the Village Council of the Village of Dexter, Michigan called to order by *President Jim Seta* on ... 2007 at 7 30 p.m., the following resolution was offered:

Moved by: _____ Supported by: _____

WHEREAS, the Village intends to utilize various firms and individuals for particular matters to coincide with the regular village election every November of even years, and

WHEREAS, the following firms and individual appointments can be changed as deemed necessary by Council by a simple majority vote of Council at any point during this time period.

NOW, THEREFORE, BE IT RESOLVED, that the Village Council does confirm using the following firms and individuals as needed in their respective responsibilities:

- 1 President Jim Seta, Treasurer Marie Sherry, Clerk David F. Boyle, President Pro Tem Joe Semifero, John Hanifan, Assistant Village Manager and Village Manager Donna Dettling as Bank Signatories.
- 2 President Pro Tem - Joe Semifero
- 3 Treasurer- Marie Sherry, March 2006 to March 2008 Reappointment or appointment required every even number year in March
- 4 Village Attorney for enforcement of Traffic Laws –Thomas Stringer
- 5 Miller, Canfield, Paddock and Stone as Attorney for bonding matters.
- 6 Dykema Gossett as Attorney for other general legal matters.
- 7 Varnum, Riddering, Schmidt & Howlett, for Telecommunication legal matters
- 8 Carlisle/Wortman Associates, Inc. as consultants for planning and zoning matters
- 9 Orchard, Hiltz and McCliment for general consultant and engineering matters.
- 10 Finkbiner and Jones & Henry for specialized Water and Sewer Engineering and Consulting
- 11 Midwestern Consulting, Jim Valenta PE, Traffic Engineer/Public Works Project Support & Coordinator
- 12 Assistant Village Manager as Freedom of Information Officer
- 13 Street Administrator- Ed Lobdell
- 14 As representatives to the following organizations:
 - Huron River Watershed Council Paul Cousins
 - Planning Commission, Ex-officio Jim Carson

- | | |
|--|------------------------------------|
| • Parks Commission Ex-officio | Joe Semifero |
| • Chamber of Commerce | Paul Cousins |
| • Zoning Board of Appeals | _____ |
| • Dexter Area Fire Department Board | Joe Semifero, Jim Seta |
| • WAIS/WAVE | Jim Carson, Alternate-Paul Cousins |
| • Washtenaw in Motion | Jim Carson |
| • Utilities Committee | Joe Semifero, Shawn Keough |
| • Finance Committee | _____, Jim Seta |
| • Facilities Committee | Shawn Keough, Jim Seta |
| • Main Street Bridge & Dam Taskforce | Jim Seta, Paul Cousins |
| • Stormwater Phase II Citizen Advisory Group | Paul Cousins |
| • Healthy Communities Committee | Paul Cousins |
| • SEMCOG | Shawn Keough |
| • Dexter Farmer's Market Oversight Committee | Donna Fisher |
| • DHS&M Gordon Hall Management Team | Donna Fisher |

BE IT FURTHER RESOLVED, that the regular meeting of the Village Council shall be held the 2nd and 4th Monday of each month at 7:30 p.m. at the Dexter Senior Center – 7720 Dexter Ann Arbor Road

That, all representatives shall report to Council as scheduled, review significant issues and proposals with Council for input and discussion, as needed, and forward copies of meeting agendas and minutes to Village Council in a timely fashion,

That the Regular Meeting of the Village Planning Commission shall be held the 1st Monday of each Month at 7:30 p.m. at the Dexter Senior Center – 7720 Dexter Ann Arbor Road

That the Regular Meeting of the Village Parks Commission shall be held the 3rd Tuesday of each month at 7:00 p.m. at the Village Offices 8123 Main Street.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED THIS ____ DAY OF _____, 2007

David F. Boyle, Village Clerk

GOALS AND OBJECTIVES FOR FY 2006 – 2007

Established during the December 2005 Budget Planning Work Sessions

GOAL - Maintain Financial Sustainability

Objectives:

- 1) Change Fiscal Year to July 1st
 - Create a "mini" budget for March, April, May and June of 2006
 - Discuss how fund balance reserves will be used to fund a "mini" budget
 - Review timing changes for future budget and audit activities
- 2) Complete an independent Utility Rate Study
 - Discuss strategy for selecting a Financial Analyst
 - Evaluate Rural Development's Graduation Request
 - Bring formal resolution to the Dissolution of the LDFA
 - Develop policy guidelines for use of released LDFA capture
- 3) Generally maintain tax rate increases at the rate of inflation. Discussed keeping Street Millage constant each year until it hits the headlee reduction requirement.
- 4) Maintain a most competitive tax rate position in relation to other Southeast Michigan communities.
- 5) Have unappropriated reserve all funds of 15% of annual expenses.
- 6) Develop strategy for implementing opportunities for strengthening internal controls and operating efficiencies. Specifically, bring the DDA accounting of cash receipts and disbursements under the administration of the Village Treasurer.
 - Schedule at least (2) joint meetings between DDA and Council
- 7) Attract and maintain growth through an ongoing commitment to Economic Development.
- 8) Continue to explore other revenue streams to lower the percentage of property taxes, as part of the overall Municipal revenue.

GOAL - Ensure Good Stewardship of Municipal Infrastructure

Objectives:

- 1) Ensure the Main Street Bridge project is planned for with the best interests of Dexter
 - Continue to work with WCRC

- 2) Use Water/Sewer Study data and DEQ requirements to establish policy.
 - Possibly locate and develop the 5th Well Site to ensure adequate supply of water to meet the estimated daily demand at a quality that exceeds the Safe Drinking Water Guidelines
 - Determine priorities to protect and allocate any excess capacity water and sewer
 - Determine Capital Plan for removal of inflow and infiltration for Sewer System
 -

- 3) Complete the Facilities Master Plan in 2005.
 - Begin construction of DPW in Spring 2006
 - Planning Commission review of facility site plans
 - Research potential for expansion of Fire Hall
 - Research potential construction of Village Hall
 - Research fuel use and cost savings if fuel tank size is increased
 -

- 4) Develop a long-range plan to ensure sufficient budget for long-term infrastructure sustainability and facility maintenance.
 - Establish funding alternatives and implement best alternative

- 5) Develop a long-range plan for Mill Creek and possible redevelopment:
 - Continue to pursue grant funding for Mill Creek

- 6) Complete CIP's Budgeted for 2006/07, and identify long-term funds for future CIP's.

GOAL - Facilitate a High Quality of Life

Objectives:

1) In concert with the community, develop a comprehensive parks, recreation, arts and culture strategic plan to address, guide and prioritize our parks, recreation, arts and cultural needs in a cost-effective manner.

- Develop an Arts & Culture Commission to bring arts and culture to Dexter.

2) Continue to foster community spirit networking with community social service organizations.

- Support bus service
-

GOAL – Engage the Community

Objectives:

1. Encourage, support and recognize community volunteers on an annual basis.
2. Develop standard Village of Dexter logo and colors to be used on all village printed materials, cable channel and website.
3. Provide open houses / community forums on major issues under consideration by Council. Establish Community ad-hoc committees to review major issues.
4. Keep the public informed through the News, cable access channel, website, and issuing regular press releases. Take full advantage of the Adams billboard arrangement and continue Newsletters.
5. Meet regularly with interest groups.

GOAL - Develop & Maintain a First-Rate Work Force

Objectives:

- 1) Develop and implement quarterly training for employee development.
- 2) Explore and evaluate technologies for consolidating communications infrastructure.
- 3) Develop safety programs to minimize and/or transfer risk.

GOAL - Encourage Innovation & Excellence in Customer Service

Objectives:

- 1) Continue to challenge the status quo through exploring alternative delivery of services or new facilities.
- 2) Provide annual customer service training to staff.
- 3) All customers will be treated in a friendly and respectful manner.
- 4) Customers will be directed to the appropriate staff person within two minutes.
- 5) Customers' concerns will be responded to within one business day.

GOAL – Promote a Safe Community

Objectives:

- 1) Create a long-term financially sustainable police services plan, maintain an adequate police / population ratio consistent with State averages.
 - Determine acceptable ratio for Dexter, i.e. State standard 1 officer per 1,000 population

Memo

To: Donna Dettling
From: Marie Sherry
CC:
Date: 1/5/2007
Re: Mers Benefit E – Cost Analysis

Donna –

Per your request, I have contacted Mers regarding their Memorandum dated September 15, 2005, which is attached to this memo. Following are our options as they currently exist:

- We can adopt the options E-1 and/or E-2. E-1 provides for 2.5% increases for all retirees, and E-2 provides the same benefit for all current employees upon retirement. The percentage increase is not tied to the cost of living or inflation. This benefit, once given, cannot be revoked unless it is dealt with during labor contract negotiations. An actuarial would have to be done in order to determine the effect this option would have on our annual contribution. Once adopted, we would not have to do an annual resolution.
- Our second option is the Traditional E program, which has to be renewed each year. The Traditional E offers a 2% cost of living increase for current retirees. As shown in the Gabriel, Roeder, Smith & Company report, this option would increase our actuarial liability by \$12,397, resulting in an additional .08% increase in our active member payroll contribution for 2007.
- The third option is the Flexible E program, which also has to be renewed each year. With the Flexible E, we can set either a percentage increase or a flat amount that the retirees would receive over the next twelve month period. For example, if we set a flat amount of \$1,200, each retiree would receive an increase of \$100 per month. If we set it at a percentage, then the increase would be calculated on the individual retiree's payments as of 12/31/05 and spread over the next twelve months. An actuarial would have to be done in order to determine the effect of this option on our annual contribution, although if we were to choose a percentage lower than 2% or a flat amount that totals less than \$12,397 for the four current retirees, our additional liability for the 2007 contribution would be lower than .08%.
- The final option is to do nothing, which would result in a zero cost of living increase for retirees and no additional actuarial liability for the Village.

If we decide to adopt either the Traditional E or the Flexible E in any given year, it does not lock us into a particular option for subsequent years. In other words, if we went with the Traditional E this year, we could do nothing next year and the Flexible E the following. The only option that limits our actions for subsequent years is the E-1/E-2 option.

The Social Security Administration has set their cost of living increase at 4.1% starting 1/1/06 (Source www.socialsecurity.gov)

The resolution to adopt either the Traditional E or the Flexible E needs to be filed with MERS by November 16, 2005. The same deadline applies to the E-1/E-2 if we were to decide to take that route. Obviously, if the Village desired to give a zero increase to the retirees, nothing further will need to be done.

WORK SESSION
MONDAY, JULY 24, 2006
6:30 to 7:20 p.m.
THE VILLAGE OF DEXTER
VILLAGE COUNCIL

Dexter Senior Center, 7720 Dexter Ann Arbor Road

Attendance: Carson, Fisher, Cousins, Walters, Keough, and Seta

Others Attending: Ed Lobdell, Allison Bishop, John Hanifan, Donna Dettling, and Tom Traciak of ACI Finance

Mr Traciak attended the meeting to help finalize the Notice of Intent (NOI) Bond resolution. Council reviewed the letter from Don Keim as well as the draft NOI Resolution. Mr Traciak discussed concerns with public reception to the list of projects and the total amount presented in the NOI. There is no statute of limitation on completing the list of projects, but the village can only bond up to the not to exceed amount. Tom recommended looking at projects that are likely to be undertaken within the next 2 years, and issue a second NOI at a later date for the projects that are not likely within 2 years.

The third WHEREAS in the draft resolution deals with the requirement that the Village must state its intention to reimburse itself for expenditures prior to issuance of the Bonds. This was included specifically to deal with the DPW facility project funding.

It was suggested that we scale back the list of projects and dollar figure to an amount we can afford within the next six years, or possibly issue a NOI for each item as we go. The first 5 items on the list were selected for inclusion in the first Notice of Intent to Bond. The total amount was scaled back and a final NOI not to exceed amount of \$2.8 million was established.

The list below summarizes each of the NOI Bond projects and recommended amounts:

1) Westside Connector	\$ 100,000
2) Park (Mill Pond) Restoration	\$ 500,000
3) Sediment Management (Mill Pond)	\$ 500,000
4) DPW	\$1,200,000
5.) Public Safety & Village Offices	\$ 500,000
	\$2,800,000

> \$1.7m. 1st Bond Series

The NOI will establish broadly defined projects that can be funded in one or more Bond Series up to the aggregate not to exceed amount of \$2.8 million. Therefore the potential exists to exhaust the not to exceed NOI amount without completing all the projects identified. There is also the possibility that grant funding could potentially help offset the amount needed for items 2 & 3. The recommended amounts are not intended to establish the actual individual project bond amount.

Action on the final version of the NOI Resolution will be taken at the August 14, 2006 Council meeting. If adopted the Resolution will be published on August 24th and 45 days later (after October 9) Council may initiate the first Bond Series.

Tom briefly shared information about the Stop Over Spending (SOS) November ballot issue. Included with the minutes is information about SOS from the MML web site.

Adjourned: 7:20 p.m.

Respectfully Submitted:

Donna Dettling

COPY

Approved for Filing: August 14, 2006